

Information on the processing of applicant data according to Art. 13 GDPR

Responsible:

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Person in charge of data protection:

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Purpose of processing activity:

The processing of data is intended to select and employ qualified personnel.

Legal basis for processing activity:

The processing is necessary for the purpose of employment according to Art. 88 GDPR in conjunction with § 26 section 1 German Federal Data Protection Act (BDSG). In addition, the processing activities also occur if the affected persons have given their consent (e.g. longer periods of storage and consideration of the applicant data going beyond the legal requirements).

Approval

For the processing of applicant data exceeding the legally required maximum period of 6 months we ask the affected person for its written consent in case of reasonable grounds (e.g. vacant positions that are suitable for the applicant in the foreseeable future). This is mandatory as the consideration of the application is not permitted by law after this period.

Categories of recipients:

- relevant head of department
- personnel department
- management
- agent at the job agency, where appropriate

Data transfer to a third country:

The person-related data are being processed within Germany, the EU or within the European Economic Area. Due to the European General Data Protection Regulation there is a consistent and high level of data protection in these countries that extensively protects your data.

There is no scheduled data delivery to third countries.

Storage period of person-related data:

The deletion of applications will be effected after 6 months unless there exists the consent for longer storage of the data. This corresponds to a storage period of 2 months according to § 21 section 5 German General Equal Treatment Act (AGG) plus an acceptable processing period. In case of taking over the applicant as employee the applicant data are transferred to the personnel data (personnel file).

Rights of the affected person:

You have the right to be informed (according to Art. 15 GDPR) by the responsible person regarding the person-related data that affect you as well as the right of rectification (Art. 16 GDPR), erasure (Art. 17 GDPR) and restriction of processing (Art.18 (1) GDPR).

Furthermore, you have the right to object to the processing (Art. 21 GDPR) and the right to data portability (Art. 20 GDPR). You have the right to revoke your consent at any time and with future effect. Please contact the above mentioned data controller to exercise your rights.

You have the right to submit a complaint to the supervisory authority.

Obligation to provide the person-related data:

There is no obligation to provide the data.

Automated decision-making:

No automated decision-making or profiling will be done.